

Policy of Reinstatement of Lapsed/expired Landscape Architect License

1. Licenses expired less than twelve (12) months:

- Do not complete this form. Contact the Board office for your reinstatement fees assessment.

2. Licenses expired more than twelve (12) months but less than five (5) years:

- Submit a complete reinstatement application including:
 1. Provide graphic evidence of at least three projects for which you have been either the landscape architect of record or had substantial responsibility. (If not the landscape architect of record, a detailed description of responsibility). Photographs and brochures may also be used for evidence.
 2. Provide reference letters from each of the clients of those projects.
 3. Provide a brief history of your practice since your Massachusetts Registration has lapsed.

Nb. You may be required to appear for an interview before the Registration Board.

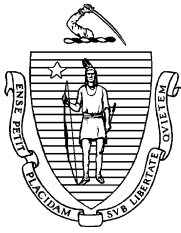
3. Licenses expired more than Five (5) years:

- You will be scheduled to appear for an interview before the Registration Board.
- Submit a complete reinstatement application including:
 1. Provide graphic evidence of at least three projects for which you have been either the landscape architect of record or had substantial responsibility. (If not the landscape architect of record, a detailed description of responsibility). Photographs and brochures may also be used for evidence.
 2. Provide reference letters from each of the clients of those projects.
 3. Provide a brief history of your practice since your Massachusetts Registration has lapsed.

Nb. You may be required to take/retake the Landscape Architects Registration Examination (L.A.R.E.)

ALL APPLICANTS:

Once your completed application is approved, you will be notified by mail of the decision of the Board and fees due.



The Commonwealth of Massachusetts
Division of Professional Licensure
1000 Washington Street, Suite 710, Boston, MA 02118-6100
Board of Landscape Architects
www.mass.gov/dpl/boards/la
617-727-9931

LICENSE REINSTATEMENT APPLICATION

Attach recent Passport quality photo		<i>REIN Record ID</i> _____							
		<i>Board meeting</i> _____							
		<i>Schedule Board Interview</i> <input type="checkbox"/>							
		<i>Board Interview not required</i> <input type="checkbox"/>							
MA License No.		Last Expiration Date		Date Of Birth		SSN Last four		Telephone	
Last Name			First Name			MI	Generation	Other (Maiden)	
Bldg. Number	Street				Po Box			City/Town	
State		Zip		Email			Preferred communication <input type="checkbox"/> Postal Mail <input type="checkbox"/> Email		

1. Was your MA license issued by reciprocity from another state? Yes ☐ No ☐

State Registration Number _____ issue date _____ expiration date: _____

2. Business name under which you are currently practicing or expecting to practice in MA:

3. Provide a brief explanation for lapse of Massachusetts Registration:

4. List any licenses/certifications you hold in the United States or any country or foreign jurisdiction and the state/jurisdiction from which the license/certification was originally issued. Please attach a certificate of good standing from each state or jurisdiction in which you are licensed /certified, indicating the status of your license and any relevant disciplinary information. (Use a separate sheet if necessary):

5. Has any disciplinary action been taken against you by a licensing/certification board located in the United States or any country or foreign jurisdiction? Yes ☐ No ☐
If yes, please state the details Use a separate sheet if necessary):

6. Are you the subject of pending disciplinary action by a licensing/certification board located in the United States or any country or foreign jurisdiction? Yes ☐ No ☐

If yes, please briefly explain the details (Use a separate sheet if necessary):

7. Have you voluntarily surrendered or resigned a professional license/certification in the United States or any country or foreign jurisdiction? Yes ☐ No ☐

If yes, please state the details (use a separate sheet if necessary):

8. Have you ever applied for and been denied a professional license in the United States or any country or foreign jurisdiction? Yes ☐ No ☐

If yes, please state the details (use a separate sheet if necessary):

9. Have you ever admitted to or been convicted of a felony or misdemeanor in the United States or any country or foreign jurisdiction? Yes ☐ No ☐

The Board is certified by the Criminal History Systems Board [ID# MAREG G] to access data about convictions and pending criminal cases. Those records—and other Federal and professional records—may be checked as part of your licensing process. No record is an automatic disqualifier; you will be given an opportunity for a limited appearance before the Board.

10. I certify, under the pains and penalties of perjury; that in the time of my lapsed/expired licensure, I have not used my MA LA stamp on any MA projects; that the information I have provided pursuant to this application for reinstatement of licensure is complete, truthful and accurate. I understand that any misrepresentation or omission of information may be grounds for the Massachusetts Board of Registration in Landscape Architects to deny the application, to suspend or revoke my license(s), and to take such action as allowed by law. I further attest that, pursuant to G.L. c. 62C, s. 49A, to the best of my knowledge and belief, I have filed all state tax returns and paid all state taxes required by law.

Signature of Applicant

Date

There is no fee for this application. All fees will be assessed for one cycle and a maximum of two cycles including a late fee upon approval of the application by the Board.

ALL APPLICANTS MUST COMPLETE THE FOLLOWING MA EXAM.

The following questions are based on information contained in Massachusetts General Laws and the Rules and Regulations of the Board. The purpose of these questions is to heighten your awareness of the laws and regulations within which you are required to practice.

The following questions need to be answered. The applicant must answer a minimum of seven (7) questions correctly in order for the application to be approved.

1. To be eligible for a Massachusetts landscape architectural license, a landscape designer is required to work under the direct supervision of:
 - a. A licensed Engineer
 - b. A licensed Landscape Architect
 - c. A teacher
 - d. There is no requirement for a Landscape Designer to work under the direction of a person from a designated profession
2. A Landscape Architect must renew his/her license:
 - a. Every 2 years, on the even year, by his/her birth date
 - b. Annually, according to the date on which the license was first issued
 - c. By January 31 every year
 - d. Every 5 years on January 1
3. According to current Massachusetts law, licensure as a landscape architect allows the licensee to:
 - a. Perform architectural work as incidental to his/her work
 - b. Use the title Landscape Architect
 - c. Design stormwater systems for major streetscape projects
 - d. All of the above
 - e. A and B only
 - f. B and C only
4. Massachusetts General Laws Chapter 131, Section 40 provides for a definition of coastal wetlands. Which of the following areas is excluded in that definition?
 - a. Bank subject to tidal action
 - b. Scenic Bluff
 - c. Lowland subject to tidal action
 - d. Swamp subject to coastal storm flowage
5. In non-urban areas the normal width of the "Riverfront Area" jurisdiction under 131/40, 310 CMR is:
 - a. 100 feet
 - b. 150 feet
 - c. 200 feet
 - d. 500 feet
6. The Federal Clean Water Act for wetlands is based on three characteristics. Which of the following is excluded in that definition?
 - a. Presence of hydric soils
 - b. The hydrology of the area
 - c. Hydrophytic vegetation
 - d. An area that floods every spring
7. Massachusetts Rules and Regulations of the Massachusetts Architectural Access Board 521 CMR requires designers to comply with 521 CMR 24 Ramps when "walkways" with a running slope are greater than:
 - a. 1 vertical foot in 12 horizontal feet
 - b. 1 vertical foot in 15 horizontal feet
 - c. 1 vertical foot in 20 horizontal feet
 - d. 1 vertical foot in 25 horizontal feet

8. Massachusetts Rules and Regulations of the Massachusetts Architectural Access Board 521 CMR requires "walkways" provide an unobstructed path of travel with the least:
 - a. 48 inches clear excluding curb stones
 - b. 36 inches clear excluding curb stones
 - c. 60 inches clear excluding curb stones
 - d. 36 inches clear including curb stones
9. The Massachusetts Prohibited Plant List does NOT include which species?
 - a. Amur Honeysuckle (*Lonicera maackii*)
 - b. Japanese Barberry (*Berberis thunbergii*)
 - c. Multiflora Rose (*Rosa multiflora*)
 - d. Mapleleaf Viburnum (*Viburnum acerifolium*)
10. Bid laws for publicly funded projects, as identified in MGL C149 S26 through 27H require the bid documents to include:
 - a. Minimum Wage Rates and weekly reporting requirements;
 - b. Preference for qualified residents who are veterans
 - c. Process for appeal by two or more members of a labor organization
 - d. All of the above